

PURCHASE ORDER

Supplier:	ZENITH PREMIER ENTERPRISE INC.	P.O. #	025-06-084
Address:	Unit E 2nd floor Rolfem Bldg. Old Sta. Mesa St. corner Bagong Panahon, Sta. Mesa, Manila City	Date:	June 03, 2025
TIN:	010-574-606-000	Mode of Procurement:	NP - Small Value
Account No.:	0681-0807-59	Bank:	Landbank (G. Araneta Branch)
Telephone:	(02)73391128 / (0906) 5611245	Email:	zenithpremierenterprise@gmail.com

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	OFFICE OF THE SOLICITOR GENERAL	Delivery Term:	w/in 30 days upon receipt of P.O.
Date of Delivery:		Payment Term:	w/in 30 days upon issuance of Inspection & Acceptance Report (Bank to bank)

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
1	lot	<p>Procurement of: Supply of Labor and Materials for the Installation of Combi-Blinds at Convergys One Building</p> <p>Location: 6th and 7th Floor, Convergys One Building, 6796 Ayala Avenue corner Salcedo Street, Legaspi Village, Makati City</p> <p>Scope of Work: a. Supply and delivery of materials for the installation of new Combi-Blinds: Total panels for 6th Floor: 52 panels Total panels for 7th Floor: 19 panels Total: 71 panels b. Installation of 71 new Combi-Blind panels c. Cleaning and hauling of debris</p> <p>Fabric Specifications: Composition: 100% Ployester Repeat Size: Solid 75 mm ±5%, Sheer 50 mm ±5% Thickness: Solid 0.45 mm ±5%, Sheer 0.16 mm ±5% Weight: 145 g/m² ±5%</p> <p>Note: Actual sizes and colors may vary and are subject to the end-user's approval. Furthermore, any and all deviations must be listed and explained in detail in a new proposal, which will be subject to the end-user's approval.</p> <p>The following documents shall be deemed to form and be construed as part of this agreement: i. Request for Quotation ii. Quotation iii. List of Window Measurements iv. Other documents as may be required by law</p>	1	Php 113,067.00	Php 113,067.00

Total Amount in Words:	ONE HUNDRED THIRTEEN THOUSAND SIXTY SEVEN PESOS ONLY	Php 113,067.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:	<p><i>[Signature]</i> MA. JIMMY JOY A. LUCASHERIN (Signature over printed name) June 10, 2025 (Date)</p>	<p><i>[Signature]</i> JESSICA L. CASTRO CAO, Administrative Division</p> <p><i>[Signature]</i> EDITHA R. BUENDIA Director IV, HRMAS</p>
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Funds Available:	ALOBS: 02-101101-2025-06-303	This is to certify that this procurement was posted at Philgeps in compliance with RA 9184
	Amount: ₱ 113,067.00	

ARIEL J. UBINA Chief Accountant	MARIJOIE V. CASTILLO Admin Officer IV, Administrative Division
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